

# Laura R. Hoffman

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Canada

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U.S. Citizen, Canadian Landed Immigrant

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Dedicated educator with administrative experience in the areas of music education and dance presentation. Excellent written and verbal communication skills. Works well independently or as a team member.

## EDUCATION:

Radford University 1970, 1972  
Bachelor of Arts -- Music Composition  
Master of Arts -- Music Composition  
  
University of Memphis 1987  
Doctor of Musical Arts -- Music Composition, minor in Music History

## ADMINISTRATIVE

### WORK EXPERIENCE:

**Coordinator, Theory** 1995, 1996  
Sewanee Summer Music Camp, Tennessee  
• Coordinated 11 levels of theory, assigned and supervised teachers, developed curriculum guidelines.  
  
**Administrator** 1991-1993  
The New Dance Series, Halifax, Nova Scotia  
• Responsible for public relations, bookkeeping, fund raising, program design, coordinating between dance companies and theater.  
  
**Coordinator** 1987-1990  
University of Memphis Music Preparatory Division  
• Responsible for recruiting and hiring teachers, recruiting and placing students, helping coordinate camps and conferences for the Music Department, bookkeeping, and payroll.  
  
**Manager**  
Self-employed 1972-present  
• Write grants; develop promotional material including a Website, maintain financial records. Manage budgets, schedules, and travel.

## EDUCATIONAL

### WORK EXPERIENCE:

**Assistant Professor, Part-time or Sessional** 1992-2001  
Dalhousie University, Halifax, Nova Scotia  
• Taught a wide variety of classes in composition, theory, history, and keyboard. Actively involved in acquiring a Macintosh computer lab for students and a multi-media classroom. Developed two-year Keyboard Skills curriculum. Designed and maintained Music Department Website.  
  
**Director** 1997  
Composition Workshop, Halifax, Nova Scotia  
• Organized and taught an intensive 2-week session for 16 beginning composition students aged 15 to 35.  
  
**Composition Consultant, Band Composition Project** 1997-1998  
Dartmouth High School, Dartmouth, Nova Scotia  
• Worked with high school music class as they wrote, performed, and recorded for radio broadcast, a five-movement, programmatic work.  
  
**Composer-in-Residence, composition instructor** 1995, 1996  
Sewanee Summer Music Camp, Tennessee

**Assistant Professor**, part time  
University of Memphis

1990

**Private piano, organ, and composition teacher,**

1965-present

**Other:**

University of Memphis Suzuki Institute  
Composition and theory classes for elementary and high school age students  
Judge for numerous student composition contests

**ORGANIZATIONS AND**

**OTHER PROFESSIONAL SERVICE:**

Canadian Music Centre  
Composer Member  
Member Atlantic Regional Council

Atlantic Canadian Composers' Association  
Secretary, 1991-97

- Created and produced quarterly newsletter.

Canadian League of Composers  
Atlantic Representative, Executive Council, 1997-2002

- Bulletin Editor

Association of Canadian Women Composers  
Board Member 1996-98

Upstream Music Association  
Board Chair, 1992-1995

- Actively involved in promotion and fund raising.

Southeastern Composers League  
Society of Composers, Inc.  
American Music Center

**HONOR SOCIETIES**

Pi Kappa Lambda  
Mu Phi Epsilon

**PROFESSIONAL REFERENCES:**

Steven Naylor  
Composer, Producer  
P.O. Box 1602  
Station Central  
Halifax, NS B3J 2Y3  
(902-826-1435)  
Steven.Naylor@Sonicart.ca

Professor Lynn Stodola  
Department Chair  
Department of Music  
Dalhousie University  
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Dr. Don Freund  
Professor  
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